

**CITY OF LONG BEACH
DEPARTMENT OF PARKS, RECREATION & MARINE
MUNICIPAL GOLF COMMISSION MINUTES
NOVEMBER 17, 2004**

1. CALL TO ORDER

The meeting of the Municipal Golf Commission was called to order by Skip Rowland, Chairman, at 3:37 p.m. in the classroom at the Long Beach Junior Golf Academy Building, 6730 E. Carson Street, Long Beach, California. Chairman Rowland took roll call and confirmed a quorum.

<u>Present:</u>	Skip Rowland, Chairman	
	Phil Barlow, Vice-Chairman	
	Betty Hatcher	
	John McCann	Gail Berns
	Tonny Christensen	Bob Peeters
	Becky Turley	Ray McElhenney
	Len Kennett	Linda Cook
	Bill Townsend	Robin Bellamy

Excused: None

Staff: Terry Lortz, Superintendent of Golf Operations
Amy Arteaga, Golf Operations Support

American Golf: Jay Carballo, Regional Director of American Golf
Lisa Georgeson, Junior Golf Coordinator

Audience: Al Theriault
Patrick Hunt
Richard Hunt
Bill Barfield

2. APPROVAL OF MINUTES – OCTOBER 27, 2004

- The minutes of the October 27, 2004 meeting were reviewed and changed to read as follows Commissioner McElhenney requested a copy of the irrigation map instead of schematic irrigation map for El Dorado Golf Course.

It was moved by Commissioner Townsend and seconded by Commissioner McElhenney that the Municipal Golf Commission approve the minutes. The motion carried unanimously.

3. GOLF SUPERINTENDENT REPORT

- Rounds of golf for October were down by 3,559 (-10.66%) over the total course rounds for October. Total rounds of golf were up by 811 (.23%) for the year compared to this time last year. **(Skylinks was removed from the comparison)**
- Mr. Lortz asked the commissioners if they had any questions or comments on the rounds/financial report for the month of October.

4. AMERICAN GOLF REPORT

- CIP Golf Fund - Available balance approximately = **\$5,900.00**
- Junior Golf 1% Fund-Available balance October 30, 2004 = **\$74,882.70**
- Recreation Park 18 Golf Course new carpet will be completed by the end of December.
- Bob Chaffee, Long Beach Open Coordinator will be moving to Heartwell Junior Building.
- Heartwell Golf Course range ball enclosure bids are being turned in.
- Implemented some personnel changes, switched Javier Martinez to Recreation Park 18 Golf Course and Eddie Grattini moved to El Dorado Golf Course.
- Mulch at El Dorado Golf Course will be spread.
- Driving range nets at Skylinks Golf Course have a height limit of 45'.
- Ms. Lisa Georgeson provided an update on the various junior golf programs in our City.
 - The Long Beach Junior Golf Association will close out the season on Friday, November 19, 2004. Completed our match-play championship and Ms. Lalita Patapaksiri is our champion. She also won our club championship last month
 - Holiday awards party is scheduled for December 3rd at 6:00 p.m. at Heartwell Golf Course Clubhouse. All commissioners are invited to attend.
 - The Get-A-Grip Program will complete sessions at Silverado Park on Thursday, November 18, 2004 and sessions will begin January 2005 at Cesar Chavez Park.

- Chairman Barlow presented a golf bag with clubs for the junior golf program donated by Michael Summers.

5. COMMITTEE STATUS REPORTS

A. Capital Improvement Projects – Bill Townsend

- First meeting will be held Wednesday, January 26, 2005 at 2:30 p.m. to review the CIP list and expenditures.

B. Fees and Charges – Bob Peeters

- No Report.

C. Hall of Fame – Len Kennett

- The committee has started planning for the grand opening of the Hall of Fame at Skylinks Golf Course estimated costs are around \$15,000-20,000.

D. Policies and Procedures– Tonny Christensen

- The committee members have started working individually and sharing email notes with suggestions and proposals. Any major policy change recommendations can be reviewed by the City Attorney if the committee decides to. The Bylaws do have to be forwarded to the City Attorney's Office for review and approval.

E. Tournaments – Robin Bellamy

- Parents Against Cancer, Inc. (PAC), holding a golf tournament on August 15, 2005 at Skylinks Golf Course.

It was moved by Commissioner Berns and seconded by Commissioner Cook that the Municipal Golf Commission approve the 12th shotgun tournament request. The motion carried unanimously.

F. Junior Golf Advisory – Linda Cook

- No committee report.

6. UNFINISHED BUSINESS

Skylinks Golf Course Renovation Update. The following summary was provided to the commissioners:

- The pro shop and banquet facilities are coming along the lakes are not done but hopefully soon. The carpet will be arriving soon for the pro shop. Also the bar should be completed soon.
- The water was shut down for testing by the Health Department. Staff went around giving all the golfers bottled water.
- The banquet facilities will be operational once the permits and occupancy certificates are completed by the end of December.

Strategic Plan Update: Meetings are taking place with the consultant weekly and staff has started dividing sections of the manual to start discussing and reviewing. All commissioners are encouraged to start reading sections in the manual and recommending any changes necessary.

7. NEW BUSINESS

- Foursomes are an item that came up due to Skylinks and the pace of play. The manual states that if the waiting list is long they are to create fivesomes. The starter has the latitude to voluntarily create fivesomes depending on the pace of play at the course. It has been recommended to refer this to the Policies & Procedures Committee to listen to the concerns brought forward from Richard & Patrick Hunt. They have talked to their councilman, City Manager's office, and Parks, Recreation & Marine staff because they are quite concerned.

8. COMMENTS

A. AUDIENCE

- None

B. STAFF

- None

C. COMMISSIONERS

- Commissioner Townsend commented on the October 29th grand opening at Skylinks Golf Course. It was a great event and an awesome experience for all golfers.
- Vice-Chairman Barlow and the Skylinks Men's Club played on October 31st. It was a great experience thank you for the great opportunity to play a great course.

9. NEXT MEETING

**January 26, 2005 at 3:30 p.m.
Heartwell Junior Golf Building
6730 E. Carson Street
Long Beach, CA 90808**

10. ADJOURNMENT

- Meeting adjourned at 5:08 p.m.

Respectfully submitted,

Emy Arteaga
Golf Operations Support

c: Municipal Golf Commission
Reginald I. Harrison, Deputy City Manager
Phil T. Hester, Director of Parks, Recreation and Marine
Thomas A. Shippey, Manager of Maintenance Operations
Terry L. Lortz, Superintendent of Golf Operations
Jay Carballo, Regional Director of American Golf Corporation
Lisa Georgeson, Director of Junior Golf Programs